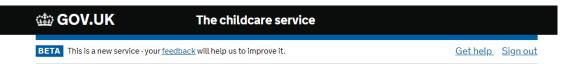
How to pay a childcare provider within your Tax-Free Childcare account:

- 1. Apply for an account by going to https://www.childcarechoices.gov.uk/
- 2. Login in and make sure you have made payment in to your Tax-Free Childcare account, you will find these details within your account:



Deposit money into your childcare account

The quickest way to do this is by paying from your bank account

Set up a standing order or make a one off deposit from your bank account. This should usually show as cleared funds in your childcare account within 2 hours but can sometimes take up to 24 hours.

To do this you will need to go to your own bank account and use these details:

Account number:

Sort code:

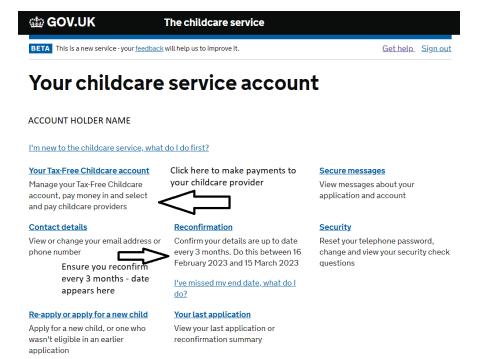
Payment reference:

You can also pay money in by <u>debit card</u> but this may take up to 2 working days to clear.

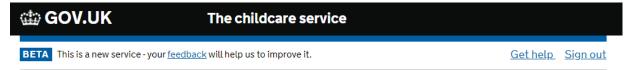


<u>Homepage</u>

3. On the main account page, click 'Your Tax-Free Childcare Account' to make payment to your childcare provider. Ensure you reconfirm your details every 3 months:



4. Select 'Manage account' on the child you wish to pay for



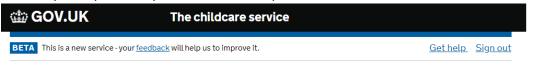
Your Tax-Free Childcare accounts

Child's name	Balance		
CHILD'S NAME	£0	Manage account	<u>View transactions</u>
CHILD'S NAME	£0	Manage account	<u>View transactions</u>

Homepage

5. Select us as your childcare provider by searching for us using the following:

Ofsted number – 130624 Name – Yorke Mead School Playscheme Postcode – WD3 3PX 6. Pay childcare provider the amount agreed and select 'One-off' payment. You will need to do this every time you book your child on to the provision.



Pay childcare provider

If you set up a monthly or weekly payment, the first payment date may be affected by weekends and bank holidays. If your payment date is not available, we will let you know the earliest possible date.

Payments should show in your providers account within 24 hours, but this may vary depending on their bank.

Payment amount

£ 000.00

000.00				
Monthly				
Weekly				
One-off				
First payment date				
For example, 01 03 2023	\$			
Day Month Year				
01 03 2023]			
Cancel this payment				

Pay

Please make payment immediately after you have booked your child on

7. For more guidance, please go to: https://www.childcarechoices.gov.uk/guides/parents-using-your-account/