



COMMUNITY INFRASTRUCTURE LEVY FUNDING REQUEST

Applications are invited for strategic infrastructure projects to be considered for Community Infrastructure Levy (CIL) funding.

To bid for CIL funding, you will need to fill out the following application form and submit relevant supporting material, as necessary. Please ensure the information you provide is correct and complete to the best of your knowledge.

Applications **must** be submitted in **full** on the correct forms, by the set deadline, and by the close of business (5pm) deadline day; Any application received after the closing date and time will not be accepted.

As part of your application, we require the following or your submission may not be considered: Please refer to the CIL Funding Request Checklist for more details.

1. Community Infrastructure Levy Funding Request to be completed with reference to CIL Bid Scoring criteria and guidance
2. Equality Impact and Outcome Assessment
3. Climate and Sustainability Impact Assessment

Email: cil@threerivers.gov.uk

Address: Community Infrastructure Levy Officer, Three Rivers District Council, Three Rivers House, Northway, Rickmansworth, Herts. WD3 1RL

DO NOT AMEND THIS FORM

Please Note

Failure to answer all the questions on this form could impact upon the success of your application.

Bid Reference (Internal Reference):**Section A: Applicant Contact Information**

Name and address of your organisation	
Name and position of main contact	
Applicant contact details (phone number, email and address)	
Type of organisation (If a charity, please provide registration number)	
Describe your organisation's main purpose and regular activities	
Is the organisation able to reclaim VAT?	

Section B: Project Overview	
Project Title	
Summary of the project proposal	
Estimated project cost (including breakdown of the overall cost and what the CIL funding requested will cover)	
Full address of project location	
Project partner (if applicable)	

Section C: Strategic Case	
<p>Why is CIL funding being sought and who are the likely beneficiaries of the project? Please provide usage details where appropriate</p> <p>Please refer to CIL Scoring Criteria Guidance under: Delivering Growth & Community Support</p>	
<p>How does the project help address the demands of development in the area. What evidence is there to support this?</p> <p>Please refer to CIL Scoring Criteria Guidance under: Delivering Growth & Environment</p>	
<p>Do you have planning permission in place to carry out the works? If so, please provide the application number</p> <p>Please refer to CIL Scoring Criteria Guidance under: Deliverability</p>	
<p>Please provide details of any supporting policy from the Local Plan</p> <p>Please refer to CIL Scoring Criteria Guidance under: Delivering Growth</p>	
<p>Would the community support the project?</p> <p>Please refer to CIL Scoring Criteria Guidance under: Community Support</p>	
<p>Please outline how the project will demonstrate value for money</p> <p>Please refer to CIL Scoring Criteria Guidance under Project cost</p>	

Would the project lead to any income generation? Please refer to CIL Scoring Criteria Guidance under: Project Cost		
Section D: Financial information		
Please show in the table below the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme. PLEASE ENSURE THE AMOUNT BEING SOUGHT FROM TRDC CIL <u>EXCLUDES VAT</u> Please refer to CIL Scoring Criteria Guidance under: Project Cost		
	Amount	Detail
Please indicate total cost of project (Excluding VAT)	£	
Please provide a detailed breakdown of the costs for the project (Excluding VAT)	£	This is the total cost of the project excluding VAT, Consultancy, Project management and contingency. <u>Submit these quotes NOT the total cost of project.</u>
Please provide a detailed summary of the total CIL funding required, including phasing (Excluding VAT)	£	
How much funding in total does the project currently have? E.g. Reserves Match funding Donations	£	
Are there any revenue costs (i.e. day-today running costs, maintenance cost) associated with the project and if so how will they be funded and has that funding been secured?	£	

Please indicate in the table below the source of additional funding that has been secured/ is being sought.						
Source	Amount requested	Conditions Attached	Use by Date	Funding Confirmed Yes or No	FULL Amount given.	Amount secured/ is being sought.

Does the CIL funding help secure the release of additional funding?	No	
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Section E: Delivery and on Going Maintenance

What is the delivery timescale for the project?

Please refer to CIL Scoring Criteria Guidance under: Deliverability

Section F: Additional Information

Is there any additional information that may support the application?

Section G: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed

To the best of my knowledge the information I have provided on this application form is correct.

If Three Rivers District Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform the Council's Infrastructure Delivery Coordinator of any material changes to the proposals set out above. When requested, I agree to provide the Council with all necessary information required for the purpose of reporting on the progress or otherwise of the identified project. I recognise the Council's statutory rights as the designated CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds. Privacy Notice: By signing this form, the applicant agrees to Three Rivers District Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Council's Infrastructure Spending Board manual filling system and summarised in the Council's ICT system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on the Council website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: <https://www.threerivers.gov.uk/privacy>

Signed: _____

Organisation: _____

Date: _____

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____